
TONGWYNLAIS COMMUNITY COUNCIL

**Minutes of the ordinary Meeting held
at the Tanyard following guidelines of
the Local Government and elections
(Wales) Act 2021
Monday 28th February 2022 – 7.30pm**



1. ATTENDANCE

Community Councillors: Chair Brian Griffiths; Ceri Lane; Graham Walters;
Caryn Hill; Peeter Tiidt; Michael Griffiths.

Clerk Allyson Richards.

2. APOLOGIES

Community Councillors: Linda Morgan; Mike Jones-Pritchard; Chris Morgan.

3. DECLARATIONS AND REGISTRATION OF INTERESTS

None

4. POLICE MATTERS

None

5. PUBLIC MATTERS

No public attending the meeting.

6. MATTERS ARISING FROM THE PUBLIC SESSION

No matters arising.

7. COUNCILLOR VACANCY UPDATE

No vacancy at present – can be closed.

8. CONSIDERATION AND APPROVAL OF THE MINUTES OF THE ORDINARY MEETING ON 31ST JANUARY 2022.

The minutes of the meeting were agreed and approved.

9. **MATTERS ARISING FROM THE MINUTES AND ANY REMAINING BUSINESS FROM THE MEETING**

Item 9.1 Regarding Building repairs to the Tanyard. A quote for £2550 has been provided by Robert Daws of PRD to undertake repairs to the Tanyard and refresh the outside paintwork. There was a query re the Contractors Public Liability Insurance and VAT registration, with Clerk to obtain confirmation and provided this is in place then agreement to proceed to be given.

Item 11.5 Community Council Insurance – Insurance now in place, but following a Complaint raised by Chairman, we await advice as to whether any payment in lieu of goodwill gesture will be forthcoming.

Item 12. Queens Platinum Jubilee Celebrations – Lottery funding application has commenced. Awaiting input from Cllrs Linda Morgan and Mike Jones-Pritchard. Cllr Walters to contact previous supplier of Souvenirs to see what is available. Agreed that request from Cllr Morgan to provide a gift to the Children can be funded by the Community Council and donation towards the food for a street party will be made. Still outstanding questions regarding who will attend and how invites will be distributed for the party. Further discussion at March meeting.

Tanyard PAT testing still outstanding. Cllr Walters to reach out to contacts to get a contact number of Contractor to undertake the work.

TCC Website brought up to date with Agenda's and Minutes. Suggestion that Photographs in The Tanyard can be added to the site to make them more accessible. (Clerk to update)

Allotments – only 3 people have allotments and the cost is £5, the others are broken into smaller sections and they pay £2. We have not received any income from the allotments in this Financial year. Cllr Tiidt will pursue outstanding payments and will bring a list of Allotment holders to next Council meeting.

10. **CLERKS REPORT ON CORRESPONDANCE**

- (i) Mini book library – discussion on Cllr Jones-Pritchard's suggestion that we have these around the Village. Whilst considered a good idea concern was raised on how we would maintain and update these. The Council felt it would be better to promote the use of the Library, although this is only open 1 afternoon a week. Cllr Lane requested we create a TCC Facebook page where we can promote the Library and other activities and share these to the Tongwynlais Village page. Clerk to set up Facebook page and share with relevant Councillors. Concerns around the Mini Book Libraries being subject to vandalism, so location is important. Suggestions around use of Village Hall or if people have them in their front gardens. Needs to be a clean and

damp free location and needs to be accessible. Question of possibly using the shelter near the Fire Shop. We would be happy to get these boxes made if a few people would be prepared to maintain them. Revisit at next meeting when Cllr Jones-Pritchard is in attendance.

- (ii) Electoral Service Update – Posters and leaflets now available for distribution. Electoral Register obtained from Electoral Services and to be printed off and handed to Chair.
- (iii) Request from Llangollen International Musical Festival – not allowed to sponsor.
- (iv) Public Rights of Way – update on Footpath across Northern Meadows approval. Appeal on refusal under way – update to follow.
- (v) National Minimum Wage increase from 1st April. Will apply to Council employees.
- (vi) One Voice Wales – membership renewal is due at a cost of £298. Council discussion on the benefits of this organisation and what alternatives are available should we decide to discontinue membership. We have previously used Cardiff Council as an advisory body. General view is that we are unsure of the value of OVW and will defer renewing membership at this time but we must ensure that we have other support in place. Our experience is that the larger Town Councils have a much stronger voice than ourselves. They do provide some good speakers which is very interesting but other stuff is not relevant. They do provide training opportunities, but these are still chargeable. Cllr Griffiths will call monitoring officer in Cardiff City Council to understand what support is available there. Proposed not to renew – will review next month.
- (vii) Key Master purchased for Tanyard to support ad hoc bookings to gain access to the Tanyard. As we don't have a caretaker it is a possible solution to one-off bookings. The code can be reset each time it is used to maintain security so only the people using it will know the code. Regular bookings can be given a key. We will enquire with the Builder whether he can provide a space for it when he is undertaking building works.

11. FINANCIAL MATTERS INCLUDING APPROVAL OF CHEQUE PAYMENTS

Up to date Bank statements have been obtained and full Bank reconciliation now complete along with analysis of Budget vs Actual Spend presented to Council.

H&N Cleaning have agreed that they have been overpaid and that no payment for February will be due.

Cheque payments agreed and signed by Chair. Second signature to be obtained by Cllr Jones-Pritchard.

12. PLANNING MATTERS

No Planning matters arising.

13. COUNCILLORS REPORTS

Cllr Lane has requested to step down from her role representing the Council as a Community Governor after her 4 year commitment. Commitment is 4 – 5 meetings a year. At this time no other Volunteer was forthcoming, but this can be reviewed following the Election in May where we expect to have new Councillors.

14. FUTURE MEETINGS

Date of next meeting 28th March 2022.